



CEC Catalyst Grant 2022-2023 - Call for Proposals

The York U-TD Community Engagement Centre is happy to announce that we will again be offering our annual Catalyst Grants. This year our theme is **Sustainable Communities**. Catalyst Grants are intended to provide start-up funding for innovative partnerships between York University and the Black Creek community. Valued between \$5000 to \$10,000 per project, the grants can cover a broad range of ideas that respond to community need.

Focusing on **Sustainable Communities**, we invite projects that creatively address sustainability in the Jane Finch community. This year, we are asking for proposals that have a focus on one or both of the following:

1. Towards United Nation's 2030 Agenda for Sustainable Development: Projects that contribute towards the targets indicated in [UN Sustainable Development Goal 11: Making cities and human settlements inclusive, safe, resilient, and sustainable](#),
2. Equitable approaches to sustainability: project contribute to increasing sustainability in way that is most meaningful to the Jane Finch community, taking a multi-disciplinary justice-focused lens.

All projects must demonstrate a partnership between York University (faculty, staff, long standing student group etc.) and the Jane Finch Community (resident(s), non-profit, grassroots organization, resident etc.). Partnership should involve shared planning, implementation, and reporting of the project. Just signing off in support of the grant is not considered a partnership.

Eligible Applicants

- Any organization, non-profit, or organized resident group, or resident who resides or supports the Black Creek community and is partnered with any faculty member, staff, long-standing student club or unit of York University is eligible to apply. The CEC can assist in the identification of appropriate partners if you have an idea but are unsure of a partner. Please speak with us.
- New projects that are just starting and based on a new partnership.
- Projects which aim to address the two areas indicated above (strengthening challenges or building equity lenses).
- Projects which demonstrate potential for positive impact on community wellbeing in the Black Creek community.
- Projects which demonstrate an ability of applicants to successfully complete the project.

Please note: Applications cannot be simultaneous and there must be a minimum of one year before reapplying if you received the grant previously (i.e. if you applied and received the grant in 2021, you cannot apply in 2022).

Grant Allocations

Grants are intended to provide one-time, project start-up funding usually in the \$5,000 range.

The grants can cover a broad range of ideas that respond to community need and align with CEC priorities. Successful grant applicants will demonstrate potential for positive impact on community wellbeing in the Black Creek community and ability of applicants to successfully complete the project.

Process

Completed applications will be reviewed by the York-TD Community Engagement Centre Advisory Committee. This Advisory Committee consists of university and community members who provide guidance to the overall work of the CEC. For more information about the Advisory Committee please see www.yorku.ca/cec. Advisory Committee members will not respond to any inquiries regarding the application process.

Applications will be accepted until **Monday August 15th, 2022 at 11:59pm. Proposal should be submitted by email to rtalla@yorku.ca. Please note that projects must be completed by March 31, 2023.**

Two Community Information Webinars will be held via Zoom on:

- Thursday, July 14th 2022 at 11:00am
- Wednesday, July 20th 2022, 6:30pm
- Tuesday, July 26th at 6:30pm.
- [Register in advance to attend](#)

We strongly encourage you to discuss your idea with staff at the CEC or attend one of the two webinars prior to submitting a formal application.

Application

Interested applicants must submit a project proposal (3 pages maximum). The proposal will include:

1. Contact details for lead applicant (Only list one partner)
 - a. Name
 - b. Title
 - c. Organization/Department
 - d. Address
 - e. Phone Number
 - f. Email
2. Contact details for partner applicant
 - a. Name
 - b. Title

- c. Organization/Department
 - d. Address
 - e. Phone Number
 - f. Email
3. Description of project, including project goal, outputs, and partnership outcomes (max. 300 words)
 4. Anticipated work plan with project milestones and key dates (time period: October 1st 2022 to March 31st 2023)
 5. Budget

Example

| Expenses | Budget |
|----------------------|---------------|
| Wage Supplement | 2,000 |
| Printing/Photocopies | 500 |
| Meeting Facilitation | 1,000 |
| Videography | 1,000 |
| Supplies | 500 |
| | <hr/> |
| Total | \$ 5,000 |
| | |
| Revenue | Budget |
| CEC Catalyst Grant | 4,000 |
| Other | 1,000 |
| | <hr/> |
| Total | \$ 5,000 |

6. Related experience and track record of applicants, and how each partner will contribute to the success of the project (max. 300 words)
7. Completed proposal signed by both partners

General Terms

- Eighty percent (80%) of the grant allocation will be distributed at the beginning of the initiative and the remaining 20% will be given upon completion of the project and final report submission.
- York University and the York-TD CEC will be recognized in any materials produced.
- Copies of any resulting research will be made available at the CEC.
- Eligible costs: project-related expenses, short-term staffing costs, honoraria, transportation etc.
- Non-eligible costs: deficit reduction, non-project related costs, capital/construction costs, funding for individuals, fundraising events, grants to a third party and computer/media equipment.
- Time period: The project grants will be decided by end of August and projects should be completed and reported on by March 31, 2023. Final Report Templates will be distributed once the project has been approved.

- All decisions will be documented in meeting minutes of the Advisory Committee.

For More Information

Please contact Marierose Talla, CEC Community Projects Coordinator at rtalla@yorku.ca or Byron Gray, CEC Manager at byrong@yorku.ca . To read more about past grantees visit <https://cec.info.yorku.ca/catalyst-grants/>



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