



## CEC Catalyst Grant 2020-2021 - Call for Proposals

### 2020-2021 Criteria

The York U-TD Community Engagement Centre is happy to announce that we will be offering **Community Engagement Catalyst Grants** to support creative and innovative collaborations between community partners and York University. Catalyst Grants are intended to provide start-up funding for innovative collaborations between York University and the community. Projects should be centered in the Black Creek community and this year we are asking for proposals that have a specific lens on the current Covid-19 pandemic. Projects should have a focus on the current Covid-19 pandemic and its relation to the Jane Finch community in some capacity. This includes but is not limited to projects which look at the impacts of COVID-19 and projects focused on recovery/rebuilding. The project should also create partnership between York University and the Jane Finch Community.

### Eligible Applicants

The **Community Engagement Catalyst Grant** is designed to support a project that involves at least one community (Black Creek) partner working together with one York University partner. Partnership, for purposes of this grant, is expected to be more developed than just signing off in support of the grant. It should involve shared planning, implementation and reporting of the project.

Any organization or organized resident group in the Black Creek community, or any faculty member or unit of York University is eligible to apply as the lead applicant for a Catalyst Grant. The CEC can assist in identification of appropriate partners if you have an idea but are unsure of a partner. Please speak with us.

Pilot projects are welcome but for those projects that plan to continue, alternate sources of ongoing funding will need to be identified. Successful projects will be provided with some initial partnership development and project coordination support from the CEC.

As mentioned above, for this calendar year we are looking to support projects which have a focus on the current Covid-19 pandemic and its relation to the Jane Finch community in some capacity. This includes but not limited to projects which look at the impacts of COVID-19 and projects focused on recover/rebuilding.

## Grant Allocations

Grants are intended to provide one-time, project start-up funding usually in the \$5,000 range.

The grants can cover a broad range of ideas that respond to community need and align with CEC priorities. Successful grant applicants will demonstrate potential for positive impact on community wellbeing in the Black Creek community and ability of applicants to successfully complete the project.

## Process

Completed applications will be reviewed by the York-TD Community Engagement Centre Advisory Committee. This advisory committee is made up of university and community members who provide guidance to the over-all work of the CEC. For more information about the Advisory Committee please see [www.yorku.ca/cec](http://www.yorku.ca/cec). Advisory Committee members will not respond to any inquiries regarding the application process.

**Applications will be accepted until Monday July 27<sup>th</sup>, 2020. Please note that projects must be completed by March 31, 2021.**

**Two Community information Webinars will be held on:**

**1. Tuesday June 16<sup>th</sup> at 4pm EST Join Zoom Meeting**

<https://yorku.zoom.us/j/97880904684?pwd=am02RVVQckFGdk92V1Yrdk9kWnU4Zz09>

Meeting ID: 978 8090 4684 Password: 966647

One tap mobile: +15873281099,,97880904684#,,

Dial by your location +1 587 328 1099 Canada

**2. Monday June 29<sup>th</sup> at 6pm EST**

<https://yorku.zoom.us/j/91346461458?pwd=QUxaWTQzYkdySE1FSkdSVjVCTUIzZz09>

Meeting ID: 913 4646 1458 Password: 708644

One tap mobile +16473744685,91346461458#,1#,708644# Canada

Dial by your location +1 587 328 1099 Canada

Interested applicants must submit a project proposal (3 pages maximum). The proposal will include:

1. Contact details for lead applicant
  - a. Name
  - b. Title
  - c. Organization/Department
  - d. Address
  - e. Phone Number
  - f. Email
2. Contact details for partner applicant
  - a. Name
  - b. Title
  - c. Organization/Department
  - d. Address
  - e. Phone Number
  - f. Email
3. Description of project and project goal and outcomes (max.250 words)
4. Anticipated work plan (with key project milestones and dates)
5. Budget

**a. Budget Example**

<b>Expenses</b>	<b>Budget</b>
Wage Supplement	2,000
Printing/Photocopies	500
Meeting Facilitation	1,000
Videography	1,000
Supplies	<u>500</u>
<b>Total</b>	<b>5,000</b>
<b>Revenue</b>	<b>Budget</b>
CEC Catalyst Grant	4,000
Other	<u>1,000</u>
<b>Total</b>	<b>5,000</b>

6. Related experience and track record of applicants, and how each partner will contribute to the success of the project (max. 250 words)
7. Completed proposal signed by both partners

## General Terms

- Eighty percent (80%) of the grant allocation will be distributed at the beginning of the initiative and the remaining 20% will be given upon completion of the project and final report submission.
- York University and the York-TD CEC will be recognized in any materials produced.
- Copies of any resulting research will be made available at the CEC.
- Eligible costs include: project-related expenses, short-term staffing costs, honoraria, transportation etc.
- Non-eligible costs: deficit reduction, non-project related costs, capital/construction costs, funding for individuals, fundraising events, grants to a third party and computer/media equipment.
- Time period: The project grants will be decided by end of September and will be completed and reported on by March 31, 2021. Final Report Templates will be distributed once the project has been approved.
- All decisions will be documented in meeting minutes of the Advisory Committee.

## For More Information

Please contact Talisha Ramsaroop, CEC Community Projects Coordinator at [talishar@yorku.ca](mailto:talishar@yorku.ca) or Byron Gray, CEC Manager at [byrong@yorku.ca](mailto:byrong@yorku.ca) . To read more about past grantees visit <https://cec.info.yorku.ca/catalyst-grants/>

**We strongly encourage you to discuss your idea with staff at the CEC or attend one of the two webinars prior to submitting a formal application.**



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